

**STATE PROCUREMENT OFFICE**

**APPLICATION FOR COOPERATIVE PURCHASING  
STATE PROCUREMENT OFFICE PRICE/VENDOR LISTS**

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

**CONTACT PERSON'S:**

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

e-mail Address: \_\_\_\_\_

Attach a copy of (1) extract from the purchase of service contract showing name of department with whom contract was made and the start and end dates of contract, and (2) documentation from the Internal Revenue Service verifying nonprofit status.

Descriptions of available price lists can be found at the State Procurement Office's website at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click on: "Awards (Price Lists, Vendors Lists, etc.)"

Return completed application and documents by mail to the State Procurement Office, Attn: Sylvia Ching, 1151 Punchbowl Street, Room 416, Honolulu, Hawaii 96813 or fax to (808) 586-0570.

If you have any questions, contact Corinne Higa at (808) 587-4706 or [corinne.y.higa@hawaii.gov](mailto:corinne.y.higa@hawaii.gov) or Mara Smith at (808) 587-4704 or [mara.smith@hawaii.gov](mailto:mara.smith@hawaii.gov)

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Title)